

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 01/12/2024

Department: Library

Requested by: Stacy DeLano, library director *CC-24-09* ✓

Explanation: DONATION REVENUE - The library received \$2304.40 in non-Trust donations as follows:  
  
254.40 - Frontier Rotary honor books  
2000.00 - Private donation for purchase of debut authors, debut mysteries, and book club kits  
50.00 - Private donation for memorial book

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: Donations/Designated	1015510 - 48701	21LB07101	\$ 775	\$ 2,304	\$ 3,079
	-				0
	-				0
	-				0
	-				0
Decrease:	-				0
	-				0
	-				0
	-				0
	-				0

Net Change: (will usually result in a total increase or decrease)

**\$ 2,304**

Reviewed by Department Manager: [Signature]

Date: 01/12/2024

Reviewed by Finance: [Signature]

Date: 1-12-2024

Approved by CMO: [Signature]

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 ppp

Processed by Finance: [Signature]

Date: 1-23-24

Set ID: B0004954

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

*Payroll*  
State Auditor  
City Inspector  
RECEIVED  
FEB 12 2024

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 01/12/2024

Department: Library

Requested by: Stacy DeLano, library director *CC-24-09* ✓

Explanation: DONATION EXPENDITURES - The library received \$2304.40 in non-Trust donations as follows:  
  
254.40 - Frontier Rotary honor books  
2000.00 - Private donation for purchase of debut authors, debut mysteries, and book club kits  
50.00 - Private donation for memorial book

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: Donations/Designated Don Exp	1015510 - 53041	21LB07101	\$ 7,447	\$ 2,304	\$ 9,751
	-				0
	-				0
	-				0
	-				0
Decrease:	-				0
	-				0
	-				0
	-				0
	-				0

Net Change: (will usually result in a total increase or decrease)

**\$ 2,304**

Reviewed by Department Manager: [Signature]

Date: 01/12/2024

Reviewed by Finance: [Signature]

Date: 1-12-2024

Approved by CMO: [Signature]

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 pgg

Processed by Finance: [Signature]

Date: 1-23-24

Set ID: B0004954

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 12/11/2023

Department: Finance

Requested by: Christy Cluck *SUA-24-02* ✓

Explanation: Revenue:  
Increase revenue projections to reflect loan proceeds on OWRB Loan No. ORF-21-0001-DW.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Loan Proceeds	9339200 - 64001	\$ 0	\$ 37,000,000	\$ 37,000,000
		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0
Decrease:		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 37,000,000**

Reviewed by Department Manager: *Christy Cluck*

Date: 12/27/2023

Reviewed by Finance: *Christy Cluck*

Date: 12-27-2023

Approved by CMO: *Demberly Meert*

Date: 1-9-24

Approved by City Council:  Yes  No

Date: 01.08.24

Processed by Finance: *Alicia Avanz*

Date: 1-9-24

Set ID: B0004928

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 12/11/2023

Department: Finance

Requested by: Christy Cluck *SUA-24-02* ✓

Explanation: Expenditures:  
Appropriate funds for projects under OWRB Loan No. ORF-21-0001-DW.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Finished Water Pump Station	9339216 - 54009	24WT02933	\$ 0	\$ 17,792,956	\$ 17,792,956
Chemical Building	9339216 - 54009	23WT04933	\$ 0	\$ 17,849,944	\$ 17,849,944
Professional Services	9339216 - 53069		\$ 0	\$ 75,750	\$ 75,750
Contingency	9339216 - 54009	24WT03933	\$ 0	\$ 1,281,350	\$ 1,281,350
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 37,000,000**

Reviewed by Department Manager: *Cauby Sturing*

Date: 12/27/2023

Reviewed by Finance: *Christy Cluck*

Date: 12-27-2023

Approved by CMO: *Demberly Hester*

Date: 1-9-24

Approved by City Council:  Yes  No

Date: 01.08.24

Processed by Finance: *Alicia*

Date: 1-9-24

Set ID: B0004928

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

*SUA-24-02* ✓

Date: 12/11/2023

Department: Finance

Requested by: Christy Cluck

Explanation:

Expenditures:  
Finished Water Pump Station Project is being funded by OWRB Loan No. ORF-21-0001-DW which closed on 12/19/2023.  
Remove appropriations from Water Fund and appropriate in OWRB Loan Fund.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
Finished Water Pump Station	9129216 - 54009	24WT02912	\$ 17,789.068	(\$ 17,789.068)	\$ 0
Contingency	9129216 - 54009	24WT02912	\$ 2,562.700	(\$ 1,281,350)	\$ 1,281,350
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

(\$ 19,070.418)

Reviewed by Department Manager: *Christy Cluck*

Date: 12/27/2023

Reviewed by Finance: *Christy Cluck*

Date: 12-27-2023

Approved by CMO: *Kimberly Reed*

Date: 1-9-24

Approved by City Council:  Yes  No

Date: 01.08.24

Processed by Finance: *Alicia Evans*

Date: 1-9-24

Set ID: B0004928

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request

For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 01/04/2024

Department: Transportation

Requested by: Candy Staring

*SUA-24-03* ✓

Explanation:  
Expenditures:  
Appropriate funds for raw waterline repair at Long Branch Creek.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:					
Long Branch Creek Repair	9129216 - 54009	24WL02912	\$ 0	\$ 255,000	\$ 255,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:					
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 255,000**

Reviewed by Department Manager: *Candy Staring*

Date: *1/4/2024*

Reviewed by Finance: *Clay Clark*

Date: *1-4-2024*

Approved by CMO: *Demetrius Miller*

Date: *1-9-24*

Approved by City Council:  Yes  No

Date: *01.08.24*

Processed by Finance: *Alice*

Date: *1-9-24*

Set ID: *B0004927*

Date Sent to SA&I: *2-8-24*

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org

Date: 12/28/2023

Department: Finance

Requested by: Christy Cluck **SEDA** ✓

Explanation: Revenue:  
Establish revenue projections for transfers from TIF#3 Property Tax Increment Collection Fund to SEDA per the TIF#3 project plan. The transfer amount is the total increment less disbursements to the taxing jurisdictions.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: Transfer In	8560000 - 61000		\$ 391,080	\$ 793,920	\$ 1,185,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease) \$ 793,920

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 1-17-2024

Approved by CMO: Dumbly N...

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 ppp

Processed by Finance: altia ams

Date: 1-23-24

Set ID: B0004952

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--



Budget Amendment Request

For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 12/28/2023

Department: Finance

Requested by: Christy Cluck

SEDA ✓

Explanation: Expenditure:  
Establish budget appropriations for disbursement of TIF#3 property tax increment in accordance with the TIF#3 project plan.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: Public School Facilities	8561523 - 53064		\$ 0	\$ 250,000	\$ 250,000
New Business Development	8561524 - 53046		\$ 0	\$ 550,000	\$ 550,000
Assistance in Development Financing	8561521 - 53046		\$ 0	\$ 300,000	\$ 300,000
Public Infrastructure	8561522 - 54010		\$ 0	\$ 400,000	\$ 400,000
	-				\$ 0
Decrease:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 1,500,000**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 1-17-2024

Approved by CMO: Humbly N...

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 pcp

Processed by Finance: Alina Wars

Date: 1-23-24

Set ID: B0004952

Date Sent to SA&I: \_\_\_\_\_

--Print on Yellow Paper--





Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 01/12/2024

Department: Library

Requested by: Stacy DeLano, library director *CC-24-08* ✓

Explanation: **Grant REVENUE**  
The library is \$1000 from Oklahoma Humanities to conduct a five program reading series.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount	
Increase:	LTAIO/Grant Rev	1015510 - 43000	24LB05101	0	\$ 1,000	\$ 1,000
	-					0
	-					0
	-					0
	-					0
Decrease:	-					0
	-					0
	-					0
	-					0
	-					0

Net Change: (will usually result in a total increase or decrease)

**\$ 1,000**

Reviewed by Department Manager: [Signature]

Date: 01/12/2024

Reviewed by Finance: [Signature]

Date: 1-12-2024

Approved by CMO: [Signature]

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01-22-24 pjo

Processed by Finance: [Signature]

Date: 1-23-24

Set ID: B0004955

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--



Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 01/12/2024

Department: Library

Requested by: Stacy DeLano, library director CC-24-08

Explanation: **Grant Expenditures**  
The library is \$1000 from Oklahoma Humanities to conduct a five program reading series.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase: Grant Expenditures	1015510 - 53045	24LB05101	0	\$ 1,000	\$ 1,000
	-				0
	-				0
	-				0
	-				0
Decrease:	-				0
	-				0
	-				0
	-				0
	-				0

Net Change: (will usually result in a total increase or decrease)

**\$ 1,000**

Reviewed by Department Manager: [Signature]

Date: 01/12/2024

Reviewed by Finance: [Signature]

Date: 1-12-2024

Approved by CMO: [Signature]

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24

Processed by Finance: [Signature]

Date: 1-23-24

Set ID: B0004955

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org

Date: 01/12/2024

Department: Library

Requested by: Stacy DeLano, library director *CC-24-07*

Explanation: **Grant REVENUE**  
The library is receiving \$19,008 in State Aid from the Oklahoma Department of Libraries for fulfilling the state regulations for the professional operation of a public library in FY23.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount	
Increase:	State Aid/State Grant Rev	1015510 - 43200	24LB04101	0	\$ 19,008	\$ 19,008
	-					0
	-					0
	-					0
	-					0
Decrease:	-					0
	-					0
	-					0
	-					0
	-					0

Net Change: (will usually result in a total increase or decrease) \$ 19,008

Reviewed by Department Manager: *[Signature]*

Date: 01/12/2024

Reviewed by Finance: *[Signature]*

Date: 1-12-2024

Approved by CMO: *[Signature]*

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 pgg

Processed by Finance: *[Signature]*

Date: 1-23-24

Set ID: B0004956

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 01/12/2024

Department: Library

Requested by: Stacy DeLano, library director *CC-24-07*

Explanation: **Grant Expenditures**  
The library is receiving \$19,008 in State Aid from the Oklahoma Department of Libraries for fulfilling the state regulations for the professional operation of a public library in FY23.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount	
Increase:	Grant Expenditures	1015510 - 53045	24LB04101	0	\$ 19,008	\$ 19,008
	-					0
	-					0
	-					0
	-					0
Decrease:						0
	-					0
	-					0
	-					0
	-					0

Net Change: (will usually result in a total increase or decrease) \$ 19,008

Reviewed by Department Manager: *SAZ*

Date: 01/12/2024

Reviewed by Finance: *Christi Clark*

Date: 1-12-2024

Approved by CMO: *Kimberly*

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 jgg

Processed by Finance: *Alicia Adams*

Date: 1-23-24

Set ID: 50004956

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request

For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 01/11/2024

Department: Finance

Requested by: Christy Cluck [Redacted] CC-24-06 ✓

Explanation: Expenditures:  
Reduce budget appropriations to close out Community Development Block Grant drainage project. Unused budget will be returned to the fund balances of the Stormwater and Transportation Sales Tax Funds

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:	CDBG Duncan-Duck Drainage	2104035 - 54030	21DS05210	\$ 56,333	\$ 16,434
	CDBG Duncan-Duck Drainage	2604035 - 54030	21DS05260	\$ 135,805	\$ 17,093
	-				\$ 0
	-				\$ 0
	-				\$ 0

JRT  
39,899  
119,712

Net Change: (will usually result in a total increase or decrease) \$ 33,527

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 1-11-2024

Approved by CMO: [Signature]

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 pcp

Processed by Finance: Alicia Awaro

Date: 1-24-24

Set ID: B0004962

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449

Office: 405.372.0025  
Web: stillwater.org

Date: 12/28/2023

Department: Finance

Requested by: Christy Cluck *CC*

Explanation: Revenue:  
Establish revenue projections for receipt of TIF#3 property tax increment based on Payne County Assessor's Report to the Excise Board received after adoption of the FY24 budget.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Property Tax	2900000 - 41300	\$ 550,000	\$ 1,195,000	\$ 1,745,000
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
Decrease:	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0
	-				\$ 0

Net Change: (will usually result in a total increase or decrease)

**\$ 1,195,000**

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 1-17-2024

Approved by CMO: Kimberly Niles

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01-28-24 *ppp*

Processed by Finance: alicia arans

Date: 1-23-24

Set ID: Bu004953

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org

Date: 12/28/2023

Department: Finance

Requested by: Christy Cluck *CC*

Explanation: Expenditure:  
Establish budget appropriations for disbursement of a portion of the TIF#3 property tax increment to taxing jurisdictions per the TIF#3 project plan.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Refunds	2900000 - 53062	\$ 0	\$ 560,000	\$ 560,000
		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0
Decrease:		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0

Net Change: (will usually result in a total increase or decrease) \$ 560,000

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 1-17-2024

Approved by CMO: Humbly

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 *ppp*

Processed by Finance: Aliona

Date: 1-23-24

Set ID: B0004953

Date Sent to SA&I: 2-8-24

--Print on Yellow Paper--

Budget Amendment Request  
For Budget Year 2024

Department of Finance  
723 S. Lewis Street/P.O. Box 1449  
Stillwater, OK 74076-1449  
Office: 405.372.0025  
Web: stillwater.org

Date: 12/28/2023

Department: Finance

Requested by: Christy Cluck CC ✓

Explanation: Expenditure:  
Establish budget appropriations for transfers from the TIF#3 Property Tax Increment Collection Fund to SEDA per the TIF#3 project plan. The transfer amount is the total increment less disbursements to the taxing jurisdictions.

Account Name	Account Number (xxxxxxx-xxxxx)	Project Number	Current Budget Amount	Amount of Change	New Budget Amount
Increase:	Transfer Out	2900000 - 71000	\$ 391,080	\$ 793,920	\$ 1,185,000
		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0
Decrease:		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0
		-			\$ 0

Net Change: (will usually result in a total increase or decrease)

\$ 793,920

Reviewed by Department Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Reviewed by Finance: Christy Cluck

Date: 1-17-2024

Approved by CMQ: Humbly N...

Date: 1-23-24

Approved by City Council:  Yes  No

Date: 01.22.24 *pgw*

Processed by Finance: Alina Cross

Date: 1-23-24

Set ID: B0004953

Date Sent to SA&I: \_\_\_\_\_

--Print on Yellow Paper--